

# **ASSAM POWER GENERATION CORPORATION LIMITED**

OFFICE OF THE CHIEF GENERAL MANAGER (PP&I), APGCL

BIJULEE BHAWAN, GUWAHATI-781001



Tender Document No.: - APGCL/CGM (PP&I)/2025-26/LKHEP/18 Dated 20/05/2025

NAME OF THE WORK: Supply of 07 (seven) nos. of Branded Desktop Computer, UPS and Printer Sets for 05 (five) nos. of School viz. Borolongku LP School, Longku High School, Chotolangfar LP School, Tortelangso LP School, Rongtarme LP School and 01 (one) no. of Health and 01 (one) no. of Wellness Centre under LAD Scheme of 120 MW LKHEP, Longku, Dima Hasao

Issued to:

Name:-

Address: –

Issued by:

Price: - ₹50/-  
(Non-Refundable)

May-2025

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**CHAPTER-I**  
**TENDER NOTICE**



**ASSAM POWER GENERATION CORPORATION LIMITED**

Registered Office: Bijulee Bhawan, 3<sup>rd</sup> floor, Paltanbazar, Guwahati-781 001, Assam

Email: [akshay.talukdar@apgcl.org](mailto:akshay.talukdar@apgcl.org)

**Chief General Manager (PP&I)**

Notice No. APGCL/CGM (PP&I)/2025-26/LKHEP/18

Date: 20/05/2025

The Chief General Manager (PP&I), APGCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001 invites sealed tenders in prescribed forms from bonafide, experienced and financially sound contractors/firms for the following work:

Sl. No.	Name of work	Tendered amount (Rs.) (Including GST)	Tender Fees (Rs.)	Earnest Money		Time of completion
				General (Rs.)	SC/ST/OBC (Rs.)	
1	Supply of 07 (seven) nos. of Branded Desktop Computer, UPS and Printer Sets for 05 (five) nos. of School viz. Borolongku LP School, Longku High School, Chotolangfar LP School, Tortelangso LP School, Rongtarme LP School and 01 (one) no. of Health and 01 (one) no. of Wellness Centre under LAD Scheme of 120 MW LKHEP, Longku, Dima Hasao	2,12,100.00	50.00	4,200.00	2,100.00	45 days

The bid documents may be downloaded from the website [www.apgcl.org](http://www.apgcl.org) w.e.f. 20/05/2025. The Tender Fees (Non-Refundable) and Earnest Money amount has to be deposited separately along with the submitted tender in the form of Demand Draft drawn in favour of The Chief General Manager (F&A), APGCL from any Nationalized/Schedule Bank.

The tenders will be received up to 1:00 P.M. of 10/06/2025 and will be opened at 3:00 P.M. on the same day (10/06/2025). The Chief General Manager (PP&I), APGCL is not bound to accept the lowest rate and reserves the right to accept or reject any or all tenders without assigning any reason thereof.

-sd-

Chief General Manager (PP&I),  
APGCL

Memo No. APGCL/LKHEP/PD/2024-25/106/01 Date: 20/05/2025

Copy to: -

- 1) The OSD to the Hon'ble Chairman, APGCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001, for favour of kind information to the Hon'ble Chairman, APGCL.
- 2) The OSD to the Managing Director, APGCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001, for favour of kind information to the Managing Director, APGCL.
- 3) The Chief General Manager (Gen), APGCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001, for information.
- 4) The Chief General Manager (H&C), APGCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001, for information.
- 5) The Chief General Manager (F&A), APGCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001, for information.
- 6) The General Manager, Design (C), APGCL, Narengi, Guwahati-781 026, for information and wide circulation.
- 7) The Deputy General Manager (Procurement), APGCL, Bijulee Bhawan, Paltanbazar, Guwahati-781 001 for information and requested to float the NIT in E-Tender Portal and publish the notice in one issue of Local Dailies in Regional and English Language **on or before 20/05/2025**.
- 8) Relevant File.

## **CHAPTER-II**

### **1 TERMINOLOGY**

- 1.01** APGCL wherever used in this document shall mean Assam Power Generation Corporation Limited incorporated vide The Companies Act 1961 in exercise of Powers conferred under the Act including subsequent amendments, if any. APGCL is a successor company of ASEB.
- 1.02** CGM (PP&I) or owner or purchaser or project authority wherever used in this document shall mean the officer holding the post of the Chief General Manager (PP&I) APGCL, Guwahati (Assam), who or his authorized representative will exercise authority on behalf of the Department in respect of the Tender and the works specified herein.
- 1.03** Engineer-in-Charge/or engineer shall mean the Officer holding the charge of the Departmental post of General Manager/ Assistant General Manager (Civil) pertaining to supervision of works specified in this document.
- 1.04** The term 'Contractor' wherever used in this document shall mean the individual/firm or company who shall have entered into a contract agreement with the owner or the project authority, undertaking on his behalf to carry out the works in full or in part as may be specified in contract documents, and shall include in the case of an individual/ his heirs, administrators and permitted assignees, in case of a firm, the partners of the said firm, their respective heirs, executors, administrators and permitted assignees, and in case of a Company its successors and permitted assignees.
- 1.05** Contract documents shall mean and comprise the following documents and shall be the basis of agreement between the owner and the contractor for carrying out the works in accordance with the terms and conditions, specifications, drawings and directions contained in the said documents.
- a) Bid documents duly filled in respect of rates, process & signed, the tender forms properly filled in, signed and dated by the contractor & duly submitted.
  - b) Contractor's original bid proposal and subsequent correspondences relating to clarifications and negotiations, if any, prior to award of the contract.
  - c) Formal Work Order awarded to the contractor.
- 1.06** 'Equipment' and 'Plants' shall mean and include all sorts of machineries and accessories, apparatus, instruments, components manufactured articles and parts etc. to be supplied or provided by the contractor under the terms of the contract, unless otherwise specified
- 1.07** The 'Works' shall unless be repugnant to such description shall be construed and taken to mean the works contracted, or by virtue of the contract agreement, to be executed whether temporary or permanent and whether original, altered, substituted or additional.
- 1.08** The expression 'Specifications' wherever used in this document shall mean all the pertinent terms and stipulations furnished herein in respect of the work or part thereof and/or indicated in the drawings appended hereto and to be issued for construction and shall have reference also to other relevant terms and stipulations not furnished herein, but as far as applicable.

## CHAPTER-III

### INSTRUCTION FOR BIDDERS AND SPECIAL CONDITIONS

**Tender Document No.: - APGCL/CGM (PP&I)/2025-26/LKHEP/18 Dated: 20/05/2025**

**BID INVITATION FOR:** Supply of 07 (seven) nos. of Branded Desktop Computer, UPS and Printer Sets for 05 (five) nos. of School viz. Borolongku LP School, Longku High School, Chotolangfar LP School, Tortelangso LP School, Rongtarme LP School and 01 (one) no. of Health and 01 (one) no. of Wellness Centre under LAD Scheme of 120 MW LKHEP, Longku, Dima Hasao

**EARNEST MONEY DEPOSIT:** Rs. 4,200.00 (for General)  
Rs. 2,100.00 (for SC/ST/OBC) (For Individual only)

**1. DUE DATE AND CLOSING TIME**

The bid will be received up to 1:00 P.M. of 10/06/2025. The opening time of the bids will be at 3:00 P.M. on the same day (10/06/2025) and the venue will be the office of the Chief General Manager (PP&I), APGCL. Bidder's representative shall have to attend the bid opening process.

**2. TIME OF COMPLETION OF WORK**

The stipulated time of completion of the work is **45 (forty-five) days** from the date of handing over the Work Order. **No time extension shall be granted to the contractor irrespective of size and volume of the awarded work.**

**Liquidated damage due to delay in completion of work in full shall be levied as per the Liquidated Damage Clause (Clause No. 15.1) of this tender.**

**3. BID-GUARANTEE OR EARNEST MONEY DEPOSIT: (E.M.)**

3.1 Every bid or tender shall be accompanied by a deposit of E.M for an amount indicated in the Tender Notice pertaining to the work, in the form of an acceptable **Demand Draft only from a Nationalized/Schedule Bank pledged in favour of the Chief General Manager (F & A), APGCL, Guwahati.** Irregular tender is liable to be rejected.

3.2 The E.M. as mentioned above will be returned to the respective unsuccessful bidder soon after the award of the contract. The E.M. will be retained towards the contract security deposit in the case of selected bidder or bidders in whose favour the contract is awarded. The APGCL will not entertain any claim for release of the E.M. during pendency in selection of contractors for awarding the contract. The APGCL will not pay any interest on the E.M. deposit.

3.3 The E.M. is liable to be forfeited in the absolute discretion of the CGM (PP&I), APGCL, if a selected bidder revokes or causes to withdraw his offer / tender before the expiry of its validity or fails after the contract is awarded to him to execute the 'Contract agreement' with the APGCL described herein after (so far as applicable) or to commence the work within the period as notified in the work order.

3.4 A tender is liable to outright rejection in absence of the requisite E.M. deposit and Tender Fees.

**4. PERFORMANCE –GUARANTEE OR SECURITY DEPOSIT (S.D.)**

4.1 The security to be taken for due performance of the contractor will be a total deduction of 10% (ten percent) including the E.M. retained against the successful bidder, from the **First and Final Account Bill Payment made on completion of the work.**

4.2 Such S.D. shall be forfeited or appropriated by the CGM (PP&I), APGCL, Bijulee Bhawan, Guwahati under authority of the owner in his discretion towards any loss, damage etc. that may be sustained by the APGCL as a result of breach of any terms, conditions of the contract by the contractor, notwithstanding other remedies open to the APGCL under the terms of the contract or law.

4.3 In the event of contractor's Security Deposit being appropriated towards loss, damage etc, the contractor shall forthwith recoup the amount to restore the Security Deposit to the full current value within 30 (thirty) days from the date of intimation.

4.4 Subject to the provisions mentioned above and the provisions of **guarantee period of one year**, the Security Deposit will be returned to the contractor on the due and satisfactory completion of the

contract and after all claims of the APGCL shall have been settled. The APGCL will not pay any interest on the amount of Security Deposit of Performance Guarantee. If the work gets damaged during the defect liability period due to fault of the contractor or even otherwise (including due to force majeure) the CGM (PP&I) reserves the right to forfeit the SD Money.

**5. GST / INCOME TAX CERTIFICATE (PAN / GST):**

- 5.1 The offered rates and / or prices for the work shall include all taxes, duties, forest royalties, monopolies etc. as may be applicable on material and labour during the tenure of the contract. There will be no reimbursement for any increase or levy of new taxes, duties etc. on materials utilized for this work or equipment furnished / supplied for completing the work or for machineries, equipment, tools and tackle, fuel and lubricants etc. used in connection with the performance of the work, unless otherwise specified or qualified by the bidder in his bid. If, however, any tax or duty is levied by the Govt. or statutory body on the finished work (after complete installation and / or delivery), such tax or duty will be to the account of the APGCL.
- 5.2 **The contractors must have a valid GST Registration No. and should submit copy of GST Certificate and attested copy of PAN Card.**
- 5.3 **Caste certificate must be produced where necessary.**

**6. BIDDER'S QUALIFICATIONS:**

- 6.1 The Bidder should submit a list and description of similar or comparable works previously executed by him successfully during last 7 (seven) consecutive years indicating the individual volume and contract price along with the name and address of the respective owner / authority.
- 6.2 All prospective bidders are hereby notified that, before any bid submitted in response to this invitation is considered for award, the CGM (PP&I), APGCL may require the bidder to submit a further statement of facts in detail as to the previous experience of the bidder and financial resource available with him for performing the contemplated work. The CGM (PP&I), APGCL expressly reserves the right to reject any bid or which the facts as to business, financial and other resources or business experience, compared with the work bid upon, justify such rejection.
- 6.3 The Bidder should submit valid **Labour License Certificate**.
- 6.4 Civil Engineering firms/contractors with adequate experience of having successfully completed **similar works during the last 5 years** ending last day of month previous to the one in which applications are invited should be either of the following :-
- a. Three similar completed works costing not less than the amount equal to **Rs. 0.85 lakhs (40% of the tendered amount)**.
- or
- b. Two similar completed works costing not less than the amount equal to **Rs. 1.1 lakhs (50% of the tendered amount)**.
- or
- c. One similar completed work costing not less than the amount equal to **1.7 lakhs (80% of the tendered amount)**.

Bidder must submit relevant Work Order along with their Completion Certificates with the tender.

- 6.5 Cost overrun shall not be accepted.
- 6.6 Contractors should be financially sound to invest the amount and must submit necessary evidence on this account e.g. Certified Copy from Chartered Accountant with regards to Average Annual Turnover of bidder during the last three Financial Years i.e. 2022-23, 2023-24 & 2024-25. The Certified Copy must be accompanied with relevant financial documents viz. Balance Sheet, Profit & Loss Statement of the last 03 (three) financial year. **Average Annual turnover during last three Financial Years i.e. 2022-23, 2023-24 & 2024-25 should not be less Rs. 1.1 lakhs (50% of the tendered amount)**.
- 6.7 It should be ensured that the contractors shall have **Provident Fund Code No.** It will be ascertained that all the workers engaged by the contractor directly should be registered for Employees' Provident (EPF) and due contribution have been credited into their account.
- 6.8 **The bidder must possess Trading License, Professional Tax Clearance Certificate and Dao-Tax Certificate from Dima Hasao Autonomous Council, Assam.**

## **7. BIDDER SHOULD EXAMINE & UNDERSTAND**

- 7.1 All prospective bidders are required to thoroughly study and carefully examine all the terms and conditions, instructions, drawing & specifications pertaining to the work and visit the field of work to fully satisfy and acquaint themselves about the nature and location of work, the configuration of the ground. The spring level, the surface conditions, quality and quantity of materials required and their availability the type of equipment and facilities needed preliminary to and during the execution of the work and local conditions which may affect the work or cost thereof. Failure to do so will be at the bidder's risk.

## **8. SUBMISSION OF TENDER**

- 8.1 Bidders are to quote their rates against each item in clear money (Rupees) value per unit of work (inclusive of all taxes) in the prescribed format.
- 8.2 **The rates are to be quoted on item rate basis. The rates are to be quoted in figures.**
- 8.3 **The rates quoted by the bidders will be inclusive of all taxes, royalties and other statutory levies as applicable.**
- 8.4 **Bidders should note that unusually low rates not feasible for execution may not be technically accepted.**
- 8.5 **The quoted rates will be firm for entire period of completion of the work. No price escalation on any component will be admissible.**
- 8.6 Firms submitting tender should enclose a certified copy of the Firm's constitution and a certified copy of Power of Attorney authorizing a person to operate the tender and contract and should furnish full address of the partners and the persons holding power of attorney on behalf of the firm.
- 8.7 **Information regarding litigation, current or during the last five years, in which the Bidder is involved with APGCL/AEGCL/APDCL, must be furnished, if any in the prescribed format (at Chapter V).**
- 8.8 In the event of the date specified for bid receipt and opening being declared as a closed holiday for Purchaser's office, the due date for submission of bids and opening of bids will be the following working day at the appointed date and place.
- 8.9 The Corporation cannot be held responsible for non-receipt and postal delay.
- 8.10 **Every page of the tender document to be duly signed by the bidder.**

## **9. AWARD OF CONTRACT**

- 9.1 Formal Work Order will be awarded to that responsible bidder whose bid, confirming to the schedule conditions of this tender document and specifications will be most advantageous to the Department, price and other factors considered. An award of Work Order emailed (or otherwise furnished) to the successful bidder within the time for acceptance specified in the bid will result in a binding contract without further action by either party. The CGM (PP&I), APGCL does not bind itself to accept the lowest bid or any bid. As the interest of the Department may require, the right is reserved to reject any or all bids and to waive any minor informality or irregularity in bids received without assigning any reason thereof. Bid which are incomplete or which contain undesirable conditions are liable to rejection.
- 9.2 **APGCL will try to make timely payment of bills, but on unavoidable circumstances cannot guarantee timely payment of bills, for which no interest on the payable amount will be entertained.**

## **10. TOOLS & PLANTS**

- 10.1 The APGCL shall not furnish any tools & tackle, plants and equipment or such facilities for carrying out the work by the contractor (excluding hypothecation). The contractor shall arrange and maintain the equipment required for implementation of work all throughout the period of the contract.

## **11. MATERIALS & LABOUR**

- 11.1 All materials (this includes without limitation raw materials, parts, components etc.) and labour required for carrying out the work shall be arranged and furnished by the contractor all throughout the tenure of the contract and strictly conform to relevant IS Code (latest revision).
- 11.2 The intending tenderers should inspect the prospective sources of collection of raw materials and fully satisfy him about the quality of materials, availability of materials, lead, and mode of transportation. The Department shall not consider, after acceptance of the contract, to pay any extra charge for lead or any other reasons, in case the contractor found later on, to have misjudged, the quality/quantity of availability of such materials from the source of collection.

- 11.3 APGCL shall not issue any construction materials such as cement, reinforcement bar, or any other materials.
- 11.4 In connection with the performance of work throughout the tenure of the contract, the engagement of labour and payment therefore by the contractor shall conform to the statute, the pertinent law or act of the Central & State Govts, as well as rules, regulations and orders of the local authorities or statutory bodies, as may be in force from time to time.
- 11.5 The materials procured for the work by the contractor shall be placed at site properly for inspection of Engineer-in charge before utilization. Any defecting materials should be replaced immediately for which no extra charge will be payable to the contractor.

## **12. CHANGES IN QUANTITY AND ITEM**

- 12.1 The CGM (PP&I), APGCL may at any time, by a written order make changes within the general scope of the contract, in any one or more of the following

- i) Quantity of any item
- ii) Alteration or omission of any item
- iii) Addition of any item
- iv) Alteration in drawings, designs or specifications

If any such change causes an increase or decrease in the cost of or the time required for performance of the contract, an equitable adjustment shall be made in the contract price or time schedule or both and the contract shall be modified in writing accordingly. Any claim by the contractor for adjustment under this clause must be asserted within 30 days from the date of receipt by the contractor of the notification of change: PROVIDED HOWEVER, that the CGM (PP&I) if decides that the facts justify such action, may receive and act upon any such claim asserted at any time prior to final payment under the contract. Failure to agree to any adjustment shall be a dispute concerning a question of fact within the meaning of the disputes mentioned herein after. However, nothing in this clause shall excuse the contractor from proceeding with the contract as changed.

## **13. INSPECTION**

- 13.1 All works and all supplies (this term includes without limitation raw materials, parts, components, intermediate assemblies and end products) under the contract shall be subject to inspection and test by the CGM (PP&I), APGCL or his authorized person to the extent practicable at all times and places including the period of construction or manufacture and in any event prior to final acceptance.
- 13.2 In case any work or part thereof or/and any supply is found defective in material or workmanship or otherwise not in conformity with the specifications or drawings or requirements of the contract, the CGM (PP&I), APGCL shall have the right either to reject them or to require their correction, as directed by the department.
- 13.3 The inspection and test by the CGM (PP&I), APGCL or his authorized person of any work or any supplies does not relieve the contractor from any responsibility regarding defects or other failures to meet the contract requirements which may be discovered prior to final acceptance. Except as otherwise provided in this contract final acceptance shall be conclusive except as regards latent defects, fraud or such gross mistakes as amount to fraud.
- 13.4 The contractor shall provide and maintain an inspection system acceptable to the CGM (PP&I), APGCL covering the works and/or supplies hereunder. Records of all inspection works by the contractor shall be kept complete and available to the CGM (PP&I), APGCL during the performance of this contract.
- 13.5 Site visit is mandatory for bidder to access the scope and volume of the work in entirety and any work not mentioned in this tender but required for successful construction of the aforementioned works shall be deemed to be considered under bidder's scope without any additional price implication on APGCL. For visit at Work Site, bidder shall contact the Project Manager of Lower Kopili HEP. Contact Details of the Project Manager is given below: -

**Mr. Jonardan Rongpi.**

**Contact No.: 9954934398 (M).**

**Email Id: jonardan.rongpi@apgcl.org.**

## **14. FORCE MAJEURE**

- 14.1 Force Majeure shall cover only act of God, Fire, War, Strikes, Riots and Civil Commotion, Act of Government etc. Any constraints other than those specified above will not constitute force majeure condition. In view of the other constraint beyond the control of the Contractor primarily due to



statutory compulsion, extension of execution may also be considered on individual merit of the case. In case of Force Majeure condition, the contractor shall notify such condition to CGM (PP&I) within 15 (fifteen) days from the beginning of such delay in writing for consideration and acceptance.

- 14.2 **It may be noted that in the event of Geological surprises/problems, the work may need to be stopped for some time at the discretion of the engineer in charge. The stoppage period shall be excluded from the time period allotted for completion of the work. The time of completion shall be accordingly adjusted for such stoppage of work, if any.**

**15. LIQUIDITY DAMAGE**

- 15.1 The liquidated damages shall be payable for delay in completion of the work @ 1 % (one percent) of the executed value per week. The liquidated damages so payable shall not exceed 10% (ten percent) of the executed value. However, the payment of liquidated damages shall not in any way relieve the Contractor from any of its obligations to complete the works or from any other obligations and liabilities of the Contractor under the Contract.

**16. TERMS OF PAYMENT**

- 16.1 1) **First and Final Account Bill shall be entertained only after completion of 100% of work.**  
2) Bills shall be entertained on the basis of actual measurement of completed works as per standard procedure. The quantity of items mentioned in the BOQ may vary depending upon the site conditions.  
3) Payment shall be made subject to the availability of fund.

**17. CONTRACTUAL FAILURE:**

- 17.1 In the event of Contractual Failure of any respect on the part of the successful bidder, APGCL shall be entitled to forfeit the EMD or SD money received from the bidder and may take appropriate action under the terms of the Contract or Law.

**18. SETTLEMENT OF DISPUTE:**

- 18.1 In the event of any dispute or differences at any time arising between the parties relating to work or any other clauses or any content of the right and liabilities of the parties or other matters specified therein or with reference to anything arising out of the such dispute or differences shall be endeavored to be resolved by mutual negotiation. If, however, such negotiation is in fructuous, the dispute should be finally settled through Arbitration and Conciliation Act 1996 by three arbitrators appointed in accordance with the said Act. The decision of the arbitrator shall be final & binding upon the parties and the expense of the arbitration shall be paid as may be determined by the arbitrator in accordance with provisions of Arbitration and Conciliation Act 1996. The arbitration proceedings shall be held in Guwahati.

**19. TERMINATION:**

- 19.1 APGCL may, by not less than 7 (seven) days written notice may terminate the contract, if the contractor:
- i. Fails to remedy a failure in the performance of his obligations,
  - ii. Becomes insolvent or bankrupt,
  - iii. Submit to APGCL statement which has a material effect on the rights, obligations or interest of APGCL and which the contractor known to be false,
  - iv. As result of force majeure, if the whole work cannot be performed for a continuous period of 90 (ninety) days. APGCL shall make payment upon termination to contractor the services performed by the contractor to the entire satisfaction of APGCL prior to date of termination.

**CHAPTER-IV**

**DECLARATION**

I / We hereby declare that I/we shall treat the tender documents and other records connected with the works as secret/confidential and shall not communicate information derived there from to any person other than person to whom I//We/am/are authorized to communicate the same or use the information to any manner prejudicial to the safety of the state.

Signature of the tenderer

Full Name

(In Block letters)

Address .....

.....

.....

.....

Phone/ Mobile .....

Email ID.....

Date: .....

**CHAPTER-V**

**DECLARATION OF LITIGATION**

Information on litigation history in which bidder is involved

Employer (APDCL/APGCL/AEGCL)	Cause of Dispute	Amount involved	Remarks showing present status

## CHAPTER-VI

### Schedule of work:

To,

The Chief General Manager (PP&I),  
APGCL, Bijulee Bhawan,  
Paltanbazar, Guwahati-781 001

Sub: Submission of tender for the work "Supply of 07 (seven) nos. of Branded Desktop Computer, UPS and Printer Sets for 05 (five) nos. of School viz. Borolongku LP School, Longku High School, Chotolangfar LP School, Tortelangso LP School, Rongtarme LP School and 01 (one) no. of Health and 01 (one) no. of Wellness Centre under LAD Scheme of 120 MW LKHEP, Longku, Dima Hasao"

Dear Sir,

In response to your above notice I/We ..... am /are submitting herewith, my / our rates for the work as mentioned below. Necessary documents, as asked for, are enclosed herewith, for your kind perusal.

<b>Table</b>					
<b>Supply of 07 (seven) nos. of Branded Desktop Computer, UPS and Printer Sets for 05 (five) nos. of School viz. Borolongku LP School, Longku High School, Chotolangfar LP School, Tortelangso LP School, Rongtarme LP School and 01 (one) no. of Health and 01 (one) no. of Wellness Centre under LAD Scheme of 120 MW LKHEP, Longku, Dima Hasao</b>					
<b>Sl. No.</b>	<b>Particulars of items</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate including GST (INR)</b>	<b>Amount including GST (INR)</b>
1	Branded Desktop Computer with specifications as below  Intel Processor Core i3 6 <sup>th</sup> Generation or later,  Memory 4 GB DDR4  500 GB HDD SATA  Cabinet  LED Monitor 20"  Keyboard & Mouse  UPS 600 VA  Monochrome Printer  Ethernet port, WiFi  Windows OS  MS Office and Antivirus	Nos.	7		
<b>Total including GST (INR)</b>					
<b>Total Amount in Words:</b>					

**Important Notes:**

- 1) This schedule of works outlines the requirements for the supply and delivery of branded desktop computers from a reputed Original Equipment Manufacturer for use in schools.
- 2) The vendor should procure and deploy good quality, reliable and pre-configured branded desktop computers that meet the specified technical requirements as above ensuring smooth and efficient digital operations.
- 3) The selected bidder shall be responsible for the following but not limited to:
  - Supply, installation and operation of branded desktops (such as HP, Dell, Lenovo, Acer or equivalent conforming to the specifications specified). No assembled/designer/custom builds will be allowed.
  - All desktops along with peripherals should be factory sealed and come with Original Equipment Manufacturer Certification and Serial Nos.
  - The desktops should come with be pre-installed genuine licensed Operating System, Microsoft Office version 2021 of higher, branded Antivirus (with active validity period of at least one year) with latest security patches and essential drivers required for functioning of the desktops.
  - Configuring the desktops to the available network settings during their installation.
  - Verification of functionality of the desktops along with the peripherals in the presence of APGCL engineer in charge and school authority.
  - Vendor should submit the signed delivery challans, warranty certificates of the items along with their user manuals to the school authority.
  - The desktop along with peripherals should come with at least one year brand warranty. The defective items should be immediately replaced within the brand warranty period. Contact details of authorized service centres of the supplied items should be provided to the school authority.
  - The vendor should provide technical support and training for operating the machines if deemed required.

BIDDER'S CREDENTIALS		
Particulars	Validity period	Supporting documents
1. Financial status (Average Annual Turnover)  2. PAN  3. GST Registration certificate  4. Registration certificate of firm(if any)  5. Labour Licence  6. E.P.F  7. List of similar works previously executed  8. Others (Trading License, Professional Tax Clearance Certificate, Dao-Tax Certificate from Dima Hasao Autonomous Council, Assam etc.)		
<b>Note:</b> Bidder should furnish supporting documents. Otherwise information given in the tender shall not be considered for evaluation.		

**Enclose:**

1. Demand Draft No.
2. Date of issue
3. Name of Bank

Yours faithfully,

Signature of contractor

Full Name

Address